



TelePsych Payment Policy

Please review and sign the following payment policy and Credit Card Authorization Form. Both signed forms should be returned to Bearden Behavioral Health by mail, fax or email prior to your first scheduled appointment.

- Copays for TelePsych Patients are to be paid in full prior to the start of the scheduled TelePsych session.
- Bearden Behavioral Health's staff will collect copays no sooner than one hour prior to your scheduled appointment. Your credit card on file will be charged for the pre-determined copay. A receipt will be mailed to you on the same day.***Please see our cancellation policy attached.**
- Any amount owed by a client will be sent in a statement at the end of each month. Should payment or payment arrangements not be made within thirty (30) days of invoice date, all unpaid balances will be sent to a collection agency for non-payment. At this time, you understand and agree that the balance owed to Bearden Behavioral Health will be collected by the collection agency plus a forty (40) percent collection fee.
- You may chose to have any remaining balance automatically billed to your credit card on file by selecting the appropriate option on the attached Credit Card Authorization form.

Patient Name:_____ **Date:**_____

Patient Signature:_____

Address: 8848 Cedar Springs Lane, Suite 201 Knoxville, TN 37923

Fax: 865-313-2149

Email: kshea@beardenbehavioralhealth.com